



**Summary of the decisions taken at the meeting  
of the Executive held on Monday 7 March 2016**

1. Date of publication of this summary: 8 March 2016
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 11 March 2016
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith  
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p><b>Agenda Item 7 Kidlington Masterplan - Draft Supplementary Planning Document</b></p> <p>Report of Head of Strategic Planning and the Economy</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve the Draft Kidlington Framework Masterplan for formal public consultation.</p> <p>1.2 To authorise the Head of Strategic Planning and the Economy to make any necessary minor and presentational changes to the issues paper before formal</p>	<p><b>Resolved</b></p> <p>(1) That the draft Kidlington Framework Masterplan be approved for formal public consultation.</p> <p>(2) That the Head of Strategic Planning and the Economy be authorised to make any necessary minor and presentational changes to the issues paper before formal consultation commences.</p>	<p>A Draft Kidlington Masterplan has been prepared for the purpose of public consultation. The Masterplan expands and provides further details to the objectives and policies contained in Local Plan Part 1 and benefits from extensive research carried out by the appointed consultants.</p> <p>Preparation of the Masterplan has been supported by stakeholder engagement and detailed discussions with Kidlington Parish Council's strategy group. There is now a need for a formal period of public consultation to obtain wider views and to meet statutory requirements for the preparation of Supplementary Planning Documents. Members are recommended</p>	<p>1. To delay consultation: A consultation now will provide officers with the opportunity to progress the Masterplan to completion. There has been some delay due the need to consider Local Plan Part 1 in its adopted form. Kidlington Parish Council's strategy group is supportive of a public consultation being undertaken as soon as possible.</p> <p>2. To reconsider the content of the Masterplan: The Draft Masterplan has been produced having regard to an extensive evidence base and</p>	<p>None</p>

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consultation commences.		to approve the Draft Masterplan for that purpose.	stakeholder engagement. It is considered by officers to be an appropriate consultation document. Following the consultation, there is the potential for further refinement in the light of representations received.	
<p><b>Agenda Item 8 Local Enforcement Plan</b></p> <p>Report of Head of Development Management</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To adopt the Local Enforcement Plan</p>	<p><b>Resolved</b></p> <p>(1) That the Local Enforcement Plan (annex to the Minutes as set out in the Minute Book) be adopted.</p>	<p>Paragraph 207 of the National Planning Policy Framework (NPPF) recommends that local planning authorities consider publishing a Local Enforcement Plan (LEP) to manage enforcement proactively, in a way that is appropriate to their area.</p>	<p>Not to agree to adopt the LEP. This would inhibit the Planning Enforcement Team's ability to effectively manage breaches of planning control. It would also forego the opportunity to improve the public's understanding of the planning enforcement system.</p>	<p>None</p>

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(Appendix 1).				
<p><b>Agenda Item 9</b>  <b>Queen Elizabeth II's 90th Birthday Celebration Grants</b></p> <p>Report of Director of Operational Delivery</p> <p><b>Recommendations</b></p> <p>The Executive is recommended:</p> <p>1.1 To agree the grant scheme as outlined in the report.</p>	<p><b>Resolved</b></p> <p>(1) That the Queen Elizabeth II's 90<sup>th</sup> Birthday Celebration grants scheme be approved.</p>	<p>The proposed grant scheme will honour Her Majesty Queen Elizabeth. It will encourage community cohesion and neighbourliness in Cherwell's parishes and urban communities.</p>	<p>Option 1: Consideration has been given to extending eligibility to informal neighbourhood groups. This has not been recommended because the money would be paid over to individuals rather than established, accountable organisations.</p> <p>Option 2: Consideration has been given to restricting grants to events taking place on the Queen's birthday (21 April), or her official birthday weekend (10-12 June). Given the work involved in organising an event and the short lead-in times to apply for this grant, it is considered</p>	<p>None</p>

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			<p>fairer to extend eligibility to events throughout the summer.</p> <p>Option 3: Not to establish a grants scheme to celebrate the Queen's 90<sup>th</sup> year.</p>	
<p><b>Agenda Item 10</b> <b>New Homes Bonus Draft Consultation Response</b></p> <p>Report of Director of Resources</p> <p><b>Recommendations</b></p> <p>The meeting is recommended to:</p> <p>1.1 Consider the Government's consultation document</p>	<p><b>Resolved</b></p> <p>(1) That the Government's consultation document "New Homes Bonus: Sharpening the Incentive" be noted.</p> <p>(2) That the draft response to be submitted by this Council (annex to the Minutes as set out in the Minute Book) be endorsed.</p>	<p>On 17 December 2015 the Government released a consultation paper on New Homes Bonus called "New Homes Bonus: Sharpening the Incentive". The report sets out a number of options that are being considered and seeks views on them.</p> <p>It is recommended that the draft response to the consultation paper is considered and delegated</p>	<p>Executive could decide not to consider the attached draft response but this is rejected as it is in the Council's interest to respond to such a document.</p>	<p>None</p>

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<p>“New Homes Bonus: Sharpening the Incentive” attached at Appendix 1.</p> <p>1.2 Consider the draft response to be submitted by this Council as set out in Appendix 2.</p> <p>1.3 To delegate authority to the Director of Resources, in consultation with the Lead Member for Financial Management, to finalise the response for submission to the Government by 10 March 2016.</p>	<p>(3) That authority be delegated to the Director of Resources, in consultation with the Lead Member for Financial Management, to finalise the response for submission to the Government by 10 March 2016.</p>	<p>authority granted to finalise the submission prior to the deadline which is 10 March 2016.</p>		
<p><b>Agenda Item 11 Performance Management Framework 2015/16 Quarter</b></p>	<p><b>Resolved</b></p> <p>(1) That the following</p>	<p>This is a report of the Council’s performance in the third quarter of 2015/16</p>	<p>Option 1: To note the report</p>	<p>None</p>

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<p><b>3 Report</b></p> <p>Report of Head of Transformation</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the achievements referred to in paragraph 3.1 (Table 1).</p> <p>1.2 To identify any performance related matters for review or consideration in future reports identified in paragraph 3.1 (Table 2).</p> <p>1.3 To note any oral feedback on performance issues from Overview &amp;</p>	<p>achievements be noted: CBP1 2.4: Complete Bicester Town Centre regeneration including the Council's Commercial Building; CBP3 1.1a Deliver 150 units of affordable housing (Pledge); CBP 3 1.3a Provide housing/grant advice to encourage private sector landlords to improve their stock; CBP3 2.5: Contribute to the creation and/or safeguarding of 200 jobs; CBP3 7.3 Processing of Major Applications within 13 weeks; CBP3 7.4 Processing of Minor Applications within 8 weeks; and, CBP3 7.5 Processing of Other</p>	<p>measured through the performance management framework. The report covers key areas of performance against the Council's Business Plan, incorporating its public pledges, Corporate Equalities Plan and Partnerships.</p>	<p>Option 2: To request additional information on items and/or add to the work Programme for review and/or refer to Overview and Scrutiny</p>	

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<p>Scrutiny Committee at its meeting on 23 February 2016 provided directly to the Leader.</p>	<p>Planning Applications within 8 weeks.</p> <p>(2) That the following performance related matters be identified for review or consideration in future reports: CBP1 4.3 Establish new management arrangements for Stratfield Break Sports Group; CBP2 2.1b: Number of fly tips recorded; CBP4 6.1 Percentage of Council Tax collected; and, CBP4 6.2 Percentage of NNDR collected.</p> <p>(3) That it be noted that there was no feedback or referrals on performance issues from the Overview &amp;</p>			



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	<p>Scrutiny Committee at its meeting on 23 February 2016 provided directly to the Leader.</p>			
<p><b>Agenda Item 12</b>  <b>Quarter 3 2015-16 - Revenue and Capital Budget Monitoring Report</b></p> <p>Report of Director of Resources</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the projected revenue and capital position at December 2015.</p>	<p><b>Resolved</b></p> <p>(1) That the projected revenue and capital position at December 2015 be noted.</p>	<p>In line with good practice budget monitoring is undertaken on a monthly basis within the Council. The revenue and capital position is reported monthly to the Joint Management Team and formally to the Budget Planning Committee on a quarterly basis.</p> <p>The revenue and capital expenditure in Q3 has been subject to a detailed review by Officers and reported monthly to management as part of the corporate dashboard.</p>	<p>Option 1: This report illustrates the Council's performance against the 2015-16 Financial Targets for Revenue and Capital. As this is a monitoring report, no further options have been considered. However, members may wish to request that officers provide additional information.</p>	<p>None</p>